

Freckleton Parish Council

Minutes of Full Council Meeting held on Tuesday 12th December 2017

Present: Councillor, Mrs. S Delany (Chair)

Councillors, St J Greenhough, L Rigby, K McKay, Mrs. M Whitehead, Mrs P Holt, Mrs. L Willis, Mrs N Griffiths, and P Walton.

1) To accept Apologies for Absence.

T Fiddler. (Other business) It was resolved to accept the reason for being absent.
Mrs. J Cartmell & T Threlfall (No apologies received)

2) Open Forum - Public participation.

None

3) To record Declaration of interest from members in any item to be discussed.

Councilor's L Rigby, Mrs P Holt and Mrs N Griffiths declared a personal interest in item 6c.

4) To read and approve the minutes of:-

- a) The Parish Council meeting held on Monday 6th November 2017
- b) The Parish Council meeting held on Monday 20th November 2017

It was resolved that the above mentioned minutes previously circulated be approved.

5) To review the Clerk's report

The content was noted.

In addition a revised list of meetings was agreed for January 2018

The revised list of meetings is:-

08/01/18 - Full Council - starting 7:00pm

10/01/18 (Weds) – Full Council – Open Spaces contracts

15/01/18 – Planning Committee - starting 7:00pm

(17/11/18 (Weds) – Finance Committee – starting 6:30pm

(17/11/17– (Weds) - Rawstone Trust fund – starting 7:30pm

6) Finance

a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk - see Appendix A

b) Monthly budget statements

The monthly budget statements were noted – see Appendix B

c) To consider a request from the Rawstone Centre for the annual subscription from Council members.

The following Councillors wished to become members of the Rawstone Centre: -

Louis Rigby,

Trevor Fiddler,

Mrs. Pam Holt,

Mrs. Noreen Griffiths

All above as members of the Management committee.

In addition the following Councillors:-

St. John Greenhough,

Peter Walton

Mrs. Shirley Delany.

Mrs. Liz Willis is already a member as a representative from the Club Day committee.

It was resolved that the council is obliged to pay the members subscription.

7) To consider what action to take to mark the 100th anniversary of the end of WW1.

The Clerk agreed to put this item on next month's meeting agenda.

It was agreed that the council members would bring ideas to the next meeting.

8) To consider what action to take regarding the Opening of the Library

It was agreed that the Clerk would contact LCC to confirm the plans for the opening of the library. The Clerk will email the response to all councilors.

9) To consider procedures to ensure the Council's property inspections meet the Insurer's requirements.

It was agreed that the lease holders will be instructed to inspect weekly, keep records and report back to the clerk.

It was also agreed that the fabrics committee would inspect quarterly.

10) To consider a request from the Pinder Circus to hold an event on the Bush lane playing fields from 09/07/18 (Mon) to 11/07/18 (weds).

The above request was agreed in principle and the council would request £100 per day rent. It was noted that the council are open to negotiation. The clerk will feed back the councils response to the Circus organisers and report back to council.

11) To receive updates from the Chairman of the Committees.

Fabrics: - Keeping on top of jobs as and when they arise.

12) To receive an update from meetings held with other Organisations and Bodies

BAE: - The apprenticeship program is to carry on as normal.

The redundancy plan will carry on.

13) To receive an update from the FBC Councillors.

None

14) To agree the date of the next meeting

It was resolved that the next meeting would be held on Monday 8th January 2018

Signed.....Cllr. Mrs. S Delany.....

Date.....08/01/2018.....

Appendix A

Freckleton Parish Council					
Schedule of payments November '17					
		Cheque No.	£	VAT	Net of VAT
Precept Account					
01/11/2017	Salary & Expenses November 2017	6779-6781	£2,082.30		£2,082.30
01/11/2017	Sabre Tech - Web-site maintenance	6784	£114.00	£19.00	£95.00
01/11/2017	Methodist Church - Hire of room	6785	£64.60		£64.60
08/11/2017	Freeola - internet domain charge	D/D	£7.20	£1.20	£6.00
13/11/2017	British legion - poppy wreaths	6792	£100.00		£100.00
13/11/2017	Came & co - Council's insurance	6789	£4,628.80		£4,628.80
Open Spaces					
13/11/2017	Golden leaf - grass cutting	6790p	£1,000.00		£1,000.00
13/11/2017	Golden leaf - Bedding out & Borders	6790p	£1,000.00		£1,000.00
13/11/2017	Golden leaf - litter picking	6790p	£378.75		£378.75
01/11/2017	Additional keys for Brownies hut	6783	£14.95	£0.00	£14.95
15/11/2017	Scottish power - electricity charges	D/D	£31.60	£1.50	£30.10
13/11/2017	J Cartmell - fuel for vehicles	6786	£50.00	£0.00	£50.00
13/11/2017	Newgate Nurseries - winter plants	6788	£768.00	£128.00	£640.00
01/11/2017	Woodys - Materials for Bowling green	6782	£291.31	£48.55	£242.76
01/11/2017	Bowling club - donation for materials	D/P	-£242.76		-£242.76
13/11/2017	D Taylor - Repair to drains	6787	£130.00		£130.00
13/11/2017	Threfall Electric - Repairs to RC & Bowling club	6791	£270.00	£45.00	£225.00
13/11/2017	Signs of The Times Ltd	6793	£2,239.98	£373.33	£1,866.65
20/11/2017	FIB - donation towards Signs & winter plants	cheque	-£2,125.65		-£2,125.65
Allotments					
07/11/2017	Waterplus - water charges	D/D	£308.21		£308.21
01/11/2017	Rent - Croft butts lane	cheque	-£15.00		-£15.00
Community Development Account					
31/10/2017	Nationwide - interest	D/P	-£19.62		-£19.62
Total					
			£11,076.67	£616.59	£10,460.08

Appendix B

Freckleton Parish Council					
Precept Account November '17					
Budget		Expenditure		Balance	Percentage
Headings	Allocation	November '17	To date	Outstanding	used
Wages	£25,000	£2,082	£16,862	£8,138	67%
Insurance	£4,600	£4,635	£4,701	-£101	102%
Stationery	£500		£346	£154	69%
Postage phone & internet	£1,900	£95	£188	£1,712	10%
LAPTC	£0				
Audit fee	£500		£520	-£20	104%
Chair Allow	£100		£100	£0	100%
Training	£100		£0	£100	0%
Civic functions	£600	£65	£388	£212	65%
Election	£0		£0	£0	
Reserve	£0		£0	£0	
equipment	£400		£0	£400	0%
Grants	£1,000		£500	£500	50%
Section137	£500	£100	£500	£0	100%
Open Spaces Account					
Grass cutting & shrub borders	£18,729	£696	£12,509	£6,220	67%
Bedding out & Watering	£26,151	£1,640	£15,275	£10,876	58%
Cleansing	£5,420	£429	£3,279	£2,141	61%
Maintaining Buildings	£3,500	£370	£4,716	-£1,216	135%
Organisations	£11,395	£45	£6,021	£5,374	53%
Electric & rates	£2,400	£30	£2,002	£398	83%
Total	£102,795	£10,186	£67,907	£34,888	66%
Other Accounts November '17					
Account	Opening Bal	Income	Expenditure	Balance	
Croft Butts lane Allotments		£695	£1,321	-£626	
Bush lane Allotments		£1,151	£727	£424	
Allotment - refurbishment	£35,000		£0	£35,000	
Community Development	£56,261	£755	£8,469	£48,547	
Memorial park - playground		£0	£275	-£275	
Depreciation fund (car park, etc.)	£16,351	£3,163	£0	£19,514	
Open spaces	£14,123	£3,798	£0	£17,921	
VAT		£8,226	£7,484	£742	
Total	£121,734	£17,788	£18,276	£121,247	